

**CONTINUING PROFESSIONAL EDUCATION COMMITTEE****May 11, 2021**

**TO:** Amanda Guanzini, CPA, Committee Chair  
Lance Radziej, CPA  
Godson Sowah, CPA

**FROM:** Amanda Guanzini, CPA, Committee Chair

**SUBJECT: MAY 11, 2021, COMMITTEE MEETING MINUTES**  
Via Webex  
**2:00 P.M.**

The Committee met on the above-mentioned date, time and location.

- 1) **CALL TO ORDER - ROLL CALL**  
Amanda Guanzini, CPA, Committee Chair  
Lance Radziej, CPA  
Godson Sowah, CPA

**OTHERS IN ATTENDANCE:**  
Sharon Jensen, CPA, Board Chair  
Doreen Johnson, Executive Director  
Kay Weiss, Assistant Executive Director

**GUESTS:**  
Linda Wedul, Minnesota Society of Certified Public Accountants (MNCPA)  
Geno Fragnito, Minnesota Society of Certified Public Accountants (MNCPA)

- 2) Under Open Meeting Law 13D.021 and due to COVID-19 and the Peacetime Pandemic Order, it was neither practical nor prudent for all Committee members to be physically present at the meeting. The public was still able to participate. The Executive Director was physically present at 85 E 7<sup>th</sup> Place, St. Paul, MN 55101.

3) APPROVAL OF THE MARCH 16, 2021, COMMITTEE MEETING MINUTES

**MSP: To approve the March 16, 2021, meeting minutes.**

Roll call vote: Amanda Guanzini: Yes; Lance Radziej: Yes; Godson Sowah: Yes

4) NEW BUSINESS

- A) Review Proposed CPE and Related Rules Changes from previous meeting – Discussed. Further edits noted.
- B) Review of Strategy “Maintain Clear CPE Requirements”
  - (1) Action item: Review information currently provided on website/newsletters/email – Committee members to be provided packet of emails that were sent out over last year for review. Committee members to review newsletters ([boa.state.mn.us/newsletter.html](http://boa.state.mn.us/newsletter.html)) and website ([boa.state.mn.us/cpe.html](http://boa.state.mn.us/cpe.html)) Member. to come prepared with thoughts on communications as provided now by the Board. Package of emails
  - (2) Action item: Specifically review in relation to CPAs in industry – No changes recommended; item closed. Committee determined that creating different CPE requirements for those holding an Active CPA based on whether they work at a CPA firm is neither necessary nor appropriate.
- C) Status Update, FY18-20 CPE Audit (Holly Salmela) – Status as of May 11 discussed. Staff currently have no questions for the Committee.
- D) Discussion of Strategy “Improve CPE services/records and notification of non-compliance to licensees” and its “Action item “Monitor the rollout of the NABSA audit tool” — Results of the pilot of this tool with other states suggested retooling is need. It will not be a resource available to the Board for some time.

5) ADJOURN

**MSP: To adjourn at 2:55 p.m.**

Roll call vote: Amanda Guanzini: Yes; Lance Radziej: Yes; Godson Sowah: Yes

**Next meeting: July 28, 2021, 9:15 a.m.**