

**BOARD MEMORANDUM****June 13, 2019**

**TO:** All Board Members

**FROM:** Greg Steiner, CPA, Board Chair

**SUBJECT: JUNE 13, 2019 BOARD MEETING MINUTES**  
GOLDEN RULE BUILDING, Suite 295 (Second Floor)  
**9:02 AM**

The Board held its regularly scheduled meeting on the above-mentioned date, time and location.

- 1) **CALL TO ORDER**  
Attendance:  
Gregory Steiner, CPA, Board Chair  
Sharon Jensen, CPA  
Chas McElroy, CPA  
Christopher Omdahl, CPA  
Lance Radziej, CPA (Absent)  
Charles Selcer, CPA  
Godson Sowah, CPA  
Scott Van Binsbergen, Public Member (Absent)  
Alan Wilensky, Public Member

**OTHERS:**  
Doreen Johnson, Executive Director  
Sara Datko, Investigator  
J'Nell Nordin, OAS-I  
Kay Weiss, Communications Specialist

**GUESTS:**  
Allie Wroble, Minnesota Society of Certified Public Accountants (MAPA)  
Geno Fragnito, Minnesota Society of Certified Public Accountants (MNCPA)

- 2) APPROVAL OF THE MAY 14, 2019 BOARD MEETING MINUTES  
**MSP: To approve the May 14, 2019, meeting minutes.**
- 3) COMPLAINT COMMITTEE REPORT (Gregory Steiner, CPA, Reporting)  
The Complaint Committee requests a closed session to discuss disciplinary matters and petition for waiver requests which include private data.
- A) **MSP: To close session to address enforcement actions under Minnesota Statutes 214 (2018).**
- B) **MSP: To reopen the meeting.** The Board issued the following Orders (Distributed at meeting; copies available at the Board office):
1. In the matter of Brian Richard Brown, the Board issued a Stipulation and Consent Order and Order to reinstate.
  2. In the matter of Kristine Leslie Dirk, the Board issued a Stipulation and Consent Order and Order to reinstate.
  3. In the matter of Matthew Lowell Gibbs, the Board issued a Stipulation and Consent Order.
  4. In the matter of Jeffrey Lonn Houdek, the Board issued an Order.
  5. In the matter of Melissa Ann Kaiser, the board issued a Stipulation and Consent Order and Order to Reinstate.
  6. In the matter of David Todd Lee, the Board issued a Stipulation and Consent Order and Order to reinstate.
  7. In the matter of Jean Marie Lodermeier, the board issued a Stipulation and consent order and order to reinstate.
  8. In the matter of Melanie Joy Ronneberg, the board issued a stipulation and consent order and Order to reinstate.
  9. In the matter of Daniel Paul Turnquist, the board issued a stipulation and consent Order and Order to reinstate.
  10. In the matter of Jane Marie Hill, the board issued a stipulation and consent Order and order to reinstate.
- MP: To approve and adopt committee report.**
- 4) EXECUTIVE COMMITTEE REPORT (Gregory Steiner, CPA, Board Chair)
- A) Report on May 14, 2019 meeting – discussed. **MP: To accept the report.**
- B) Employee parking subsidy: \$60.00 per month. Request to continue same and to continue paying one half of Executive Directors – discussed.  
**MSP: To accept.**
- C) Strategic Planning (K. Weiss) – discussed. (**ATTACH. 4C** – distributed at Meeting)

- 5) EXECUTIVE DIRECTOR'S REPORT (Doreen Johnson, Executive Director)
- A) Budget and Revenue reports - discussed.
  - B) Appropriations Bill signed by the Governor - discussed.
  - C) Retired status and Retroactive enforcement effective August 1, 2019 – discussed.

**MP: To accept the report.**

- 6) EXAMINATION & CREDENTIALING COMMITTEE MEETING REPORT (Godson Sowah, CPA, Committee Chair)
- A) Approved the applications of 28 Minnesota candidates, eight transfer candidates, and six reciprocal candidates.

**MP: To approve and adopt Committee recommendations.**

- 7) FIRM CREDENTIALING COMMITTEE REPORT (Christopher Omdahl, CPA, Reporting)
- A) Approved one Minnesota firm permit.
  - B) Approved two foreign firm permits.
  - C) Approved one firm name change.
  - D) Approved five peer review reports.

**MP: To approve and adopt Committee recommendations.**

- 8) CONTINUING PROFESSIONAL EDUCATION COMMITTEE REPORT (Charles Selcer, CPA, Reporting)
- A) Statement of Standards for CPE Programs and CPE Fields of Study exposure drafts – discussed.

- 9) UNFINISHED BUSINESS
- A) Amendment to the July 2018 minutes:  
In the matter of Daniel Hessel, the Board issued a Stipulation and Consent Order and Order to Reinstate.

**MSP: To approve.**

- 10) NEW BUSINESS
- A) Exception requests:
    - (1) Applicant A **MSP: To approve.**
    - (2) Applicant B **MSP: To approve.**
    - (3) Applicant C **MSP: To deny.**
  - B) Q1 CPA Overall Statistics and Exam Results from NASBA – discussed.
  - C) New Licenses Report.  
**MSP: To approve new licenses report.**
  - D) NASBA Regional Meeting – discussed.

11) PUBLIC COMMENT  
(None)

12) ADJOURNED: 10:15 a.m.

**Next Meeting: Thursday, August 8, 2019 at 8:30 a.m.**



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Charles Selcer, CPA, Secretary/Treasurer

**EXAMINATION AND CREDENTIALING COMMITTEE****JUNE 13, 2019**

**TO:** Godson Sowah, CPA, Chair  
Sharon Jensen, CPA  
Gregory S. Steiner, CPA

**FROM:** Godson Sowah, CPA, Committee Chair

**SUBJECT: JUNE 13, 2019 COMMITTEE MEETING MINUTES**  
GOLDEN RULE BUILDING, Suite 125  
**8:00 AM**

The Examination and Credentialing Committee will hold its regularly scheduled meeting on the above-mentioned date, time and location.

- 1) QUORUM CALL
- 2) APPROVAL OF THE MAY 14, 2019, COMMITTEE MEETING MINUTES  
**MSP: To Approve**
- 3) CPA and RAP Application Files
  - A) Minnesota Applicants (28)
    - Senai Hailu Alemayehu
    - Alexander Campbell Black
    - Riley Joseph Blake
    - Eric Daniel Burroughs
    - Zachary Joseph Checkal
    - Tamara Ruth Dahlvang
    - Maggie M Dawes
    - Grace Ann Frank
    - Chancie Van Hanson
    - Brenton Vincent Haukom
    - Jacob Gregory Herdine
    - Tyler Joseph Hong
    - Aaron Marvin Jaenisch

Collin Steven Jahnke  
Eric Lucan Kvidt  
Katherine Ann Larson  
Daniel Scott Marquardt  
Marshall Miller  
Zanele Elsie Muronzie  
Matthew Blake Nelson  
Aaron Fushan Olson  
Vanessa Kay Rokhman  
Joshua Thomas Ruza  
Jacquelyn Mara Schoenecker  
Austen Corey Stewart  
Matthew J Wildes  
Yige Yuan  
Luke David Zwiener  
**MSP: To Approve**

B) Transfer Applicants (8)  
Nathaniel Landen Berning  
Paul Michael Drace  
Joseph Gerald Falzon  
Taylor Jon Heidecker  
Krista Marie McKusker  
Daniel Duane Mykleseth  
Sierra Paige Serhienko  
Abigail Christine Tilton  
**MSP: To Approve**

C) Reciprocal Applicants (6)  
Elizabeth Marie Botkin  
Sharron Ashley Caci Brehl  
Adam Lee Donahoe  
Courtney Jayde Holub  
Nicholas P Monahan  
Kelley Ann Shiels  
**MSP: To Approve**

4) Adjourn

**FIRM CREDENTIALING COMMITTEE****JUNE 13, 2019**

**TO:** Christopher Omdahl, CPA, Chair  
Chas McElroy, CPA  
Scott Van Binsbergen, Public Member

**FROM:** Christopher Omdahl, CPA, Chair

**SUBJECT: JUNE 13, 2019 COMMITTEE MEETING MINUTES**  
GOLDEN RULE BUILDING, Suite 125  
**8:00 AM**

- 1) QUORUM CALL  
Attendance:  
Christopher Omdahl, CPA, Chair  
Chas McElroy, CPA  
Scott Van Binsbergen, Public Member (ABSENT)  
  
Others:  
Doreen Johnson, Executive Director  
Holly Salmela, State Program Administrator  
Sara Datko, Investigator
- 2) APPROVAL OF THE MAY 14, 2019 COMMITTEE MEETING MINUTES  
**MSP: To approve**
- 3) UNFINISHED BUSINESS  
None
- 4) NEW BUSINESS
  - A) APPLICATIONS FOR MINNESOTA FIRM PERMITS:
    - (1) F2339 Redman Compliance, LLC **MSP: To approve**
  - B) APPLICATIONS FOR FOREIGN FIRM PERMITS:
    - (1) F2338 Denman & Company, LLP **MSP: To approve**
    - (2) F2340 Brad A. Kinder, CPA **MSP: To approve**

C) FIRM NAME CHANGE REQUEST(S):

- (1) Guerrino Financial & Tax Advisors, PA to Wayne Guerrino, CPA PA **MSP: To approve**

D) PEER REVIEW REPORTS:

00560 Sherburne & Dahl, Ltd. **MSP: To accept**

01494 William Mork & Company, Ltd. **MSP: To accept**

01556 Mitchell & Titus LLP **MSP: To accept**

F2159 Mandt Reiss Haglin PLLC **MSP: To accept**

F1727 Scott Reid CPAs Inc. **MSP: To accept**

5) ADJOURN