

THE MINNESOTA BOARD OF ACCOUNTANCY

BOARD MEMORANDUM

June 13, 2017

TO: All Board Members
Christopher Kaisershot, Assistant Attorney General

FROM: Sharon A. Jensen, CPA, Board Vice Chair

SUBJECT: June 13, 2017, BOARD MEETING MINUTES
9:20 AM
GOLDEN RULE BUILDING, Suite 295 (2nd floor)

The Board held its regularly scheduled meeting on the above-mentioned date, time and location.

- 1) CALL TO ORDER
Attendance:
Gregory S. Steiner, CPA, Board Chair (Absent)
Sharon A. Jensen, CPA
Christopher Omdahl, CPA
Lance Radziej, CPA
Charles Selcer, CPA
Scott Van Binsbergen, Public Member (Absent)
Michael M. Vekich, CPA
Alan J. Wilensky, Public Member (Absent)

OTHERS:
Doreen Frost, Executive Director
Sara Datko, Complaint Specialist
Kay Weiss, Communications Specialist
Alex Koon, OAS-I

GUESTS:
Linda Wedul, Minnesota Society of Certified Public Accountants (MNCPA)
Geno Fragnito, Minnesota Society of Certified Public Accountants (MNCPA)
Erin Nebben, Minnesota Association of Public Accountants (MAPA)
Bryan Mowry, Minnesota Association of Public Accountants (MAPA)

- 2) APPROVAL OF THE APRIL 20, 2017, BOARD MEETING MINUTES
 - A) **MSP: To Approve the April 20, 2017, meeting minutes.**

- 3) COMPLAINT COMMITTEE REPORT (Michael M. Vekich, Committee Chair)

The Complaint Committee requests a closed session to deal with disciplinary matters.

 - A) **MSP: To Close session to address enforcement actions under Minnesota Statutes 214 (2016).**
 - B) **MSP: To Reopen the meeting.** The Board issued the following Orders:
 - 1) In the Matter of Gregory Stewart Blesi, the Board issued a Stipulation and Consent Order and Order to Reinstate.
 - 2) In the Matter of Caldwell, Taylor & Brown, Ltd., the Board issued a Stipulation and Consent Order.
 - 3) In the Matter of Erik Thomas Evensen, the Board issued a Stipulation and Consent Order and Order to Reinstate.
 - 4) In the Matter of Henry H. Frechette, RAP, EA, the Board issued a Stipulation and Consent Order.
 - 5) In the Matter of Thomas Henry Imdieke, the Board issued a Stipulation and Consent Order and Order to Reinstate.
 - 6) In the Matter of Erik Robert Jensen, the Board issued a Stipulation and Consent Order and Order to Reinstate.
 - 7) In the Matter of William Edward Lowry, the Board issued a Stipulation and Consent Order and Order to Reinstate.
 - 8) In the Matter of Scott William Paintner, the Board issued a Stipulation and Consent Order and Order to Reinstate.

MP: To Approve and Adopt committee recommendations.

- 4) EXECUTIVE COMMITTEE REPORT (Sharon Jensen, CPA, Vice Chair)
 - A) RAP Firm fee refunds – Discussed. \$885 in overcollected fees to be refunded to 6 different individuals.
 - B) Internal controls – Discussed.
 - C) Rules update – Rules went out for publication and postcard notice mailed.
 - D) Complaint process document added to website.
 - E) Newsletter – Call for content.

- 5) EXECUTIVE DIRECTOR’S REPORT (Doreen Frost, Executive Director)
 - A) Budget and Revenue Reports – Discussed.
 - B) Expense Report – Doreen Frost requested that Expense Reports be submitted by June 30, 2017.

- 6) EXAMINATION & CREDENTIALING COMMITTEE MEETING REPORT
(Charles Selcer, CPA, Committee Chair)
- A) Approved the applications of 62 Minnesota candidates, 5 transfer candidates, and 13 reciprocal candidates.
 - B) Approved four petitions for waiver.
- MP: To Approve and Adopt Committee recommendations.**
- 7) CONTINUING PROFESSIONAL EDUCATION COMMITTEE REPORT
(Lance Radziej, CPA, Committee Chair)
- A) Approved three petitions for waiver, denied two, and requested additional documentation for two. One was partially accepted and partially denied.
 - B) Denied one CPE request.
 - C) CPE Audit Report: Received 97 out of 108 CPE audits issued. 11 audit extensions were granted, audit documents for 10 of which have since been received. 62% of received audits have been completed.
- MP: To Approve and Adopt Committee recommendations.**
- 8) FIRM CREDENTIALING COMMITTEE REPORT
(Christopher Omdahl, CPA, Committee Chair)
- A) Approved four Minnesota CPA firm permits.
 - B) Approved one firm name change request.
 - C) Approved one RAP firm name change request.
 - D) Accepted five peer reviews.
 - E) Approved one firm name waiver.
 - F) Discussed if and why a virtual firm needs a firm permit if they have an employee located in Minnesota.
- MP: To Approve and Adopt Committee recommendations.**
- 9) UNFINISHED BUSINESS
- A) Strategic Planning/Branding Update – The Board website and literature will be updated to reflect the State of Minnesota branding initiative.
 - B) Rules Update – Discussed. Currently in comment period. Representatives from both MAPA and MNCPA indicated that they will be commenting about the 24-hour technical/non-technical issue and the timing change on Peer Review reporting.

10) NEW BUSINESS

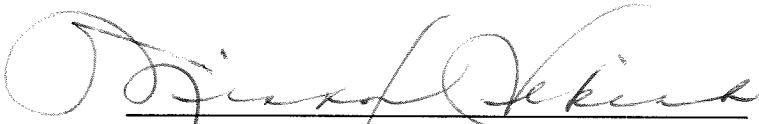
- A) Report on NASBA Regional Meeting (Sharon Jensen, CPA) – Discussed. Main issues addressed were Peer Review, Use of Titles and NCWR (Non-Compliance with Regulations).
- B) Revisions to the UAA: Section 14 – NASBA is seeking comment. The Executive Committee requests Board member feedback so that a response can be drafted.
- C) New Licenses Report
MSP: To approve New Licenses Report.
- D) Budget Bill (**FYI Only**)

11) PUBLIC COMMENT

- A) Bryan Mowry (MAPA) announced that MAPA will have a new Executive Director, Erin Nebben, starting July 1, 2017.

12) ADJOURNED: 10:05 a.m.

Next meeting is Wednesday, July 12, 2017.



Michael M. Vekich, Secretary/Treasurer