

THE MINNESOTA BOARD OF ACCOUNTANCY

BOARD MEMORANDUM

January 29, 2016

TO: All Board Members
Christopher Kaisershot, Assistant Attorney General

FROM: Gregory S. Steiner, CPA, Board Chair

SUBJECT: **JANUARY 29, 2016, BOARD MEETING MINUTES**
9:35 AM
GOLDEN RULE BUILDING, Suite 295 (2nd floor)

The Board held its regularly scheduled meeting on the above-mentioned date, time and location.

- 1) **CALL TO ORDER**
Attendance:
Gregory S. Steiner, CPA, Board Chair
Sharon A. Jensen, CPA
Kathleen K. Mooney, CPA
Charles Selcer, CPA
Mark A. Sellner, CPA (Absent)
Scott Van Binsbergen, Public Member
Michael M. Vekich, CPA
Alan J. Wilensky, Public Member (Absent)

OTHERS:
Doreen Frost, Executive Director
Sara Datko, Complaint Specialist
Kay Weiss, Communications Specialist

GUESTS:
Betsy Adrian, Minnesota Society of Certified Public Accountants (MNCPA)
Nick de Julio, Minnesota Association of Public Accountants (MAPA)
Geno Fragnito, Minnesota Society of Certified Public Accountants (MNCPA)

- 2) APPROVAL OF THE DECEMBER 30, 2015, BOARD MEETING MINUTES
 A) **MSP: to approve the December 30, 2015, meeting minutes.**
- 3) COMPLAINT COMMITTEE REPORT (Michael Vekich, Committee Chair)
 The Complaint Committee requests a closed session to deal with disciplinary matters.
 A) **MSP: To close session to address enforcement actions under Minnesota Statutes 214 (2014).**
 B) **MSP: To reopen the meeting.** The Board issued the following Orders:
 1) In the Matter of James Marvin Ubben, the Board issued a Stipulation and Consent Order and Order to Reinstate.
 2) Respondents' certificates expired on December 31, 2013. Pursuant to Minnesota Statutes 326A.04, subdivision 11 (2014), the CPA certificates of persons who have failed to renew their certificates for a period of more than two years shall be automatically revoked. IT IS HEREBY ORDERED that Respondents' CPA certificates in the State of Minnesota are automatically REVOKED effective January 29, 2016:

27611 Wenting Fang	16990 Anthony Alan Ross	21944 Paul Ryan Schmidt
27677 Carie Mae Gaytan	22368 Jackie Lynn Ross	24025 Douglas J Schmitt
27800 Adam Michael Grossfield	07359 Steven Rolf Rosvold	25787 Jeff Robert Schneider
27525 Matthew Paul Hieb	19660 Mark Andrew Rouchard	17734 James Henry Schock
27681 Michelle L Holtman	21621 Erin Marie Rourke	17065 Mary Elizabeth Schoen
17339 Jesse M Radabaugh	12626 Duane Anthony Rouse	C1163 Joseph John Schramer
24467 Joshua Joseph Rahn	17346 Joseph Eugene Rousseau	10779 Thomas Joseph Schussler
05956 Lee Thomas Raines	10886 Charles Edward Rowan	13860 Thomas Conrad Schuster
19627 Robert Patrick Ranalla	25807 Kristopher H Roy	04056 Bradley Jule Schwieger
12243 Vicki Ann Raport	06695 Garry Stephen Royce	21343 Theodore Harold Schwieger
16233 Terrie Lynne Raymond	20230 Lyubov Vladimirovna Rudyuk	17006 Patrick Thomas Schwinghammer
07349 Louis Joseph Re	18108 Dwight Charles Ruff	23936 Claire Elyse Scott
14617 Dean Clinton Reder	04607 Terry H Rust	04418 Timothy David Searle
07919 Elizabeth Ann Reed	22325 Edward Michael Ryan	02889 Ted Joseph Selbitschka
16608 David Allen Repinski	15422 Peter John Sagmoe	17430 Bradley Stuart Shaffer
20522 Sara Jane Ress	26085 Casey Jon Sallander	23714 Erin Claire Shah
25782 Quinten Daniel Reuben	19272 Marc William Salmon	16780 Cassandra Jean Shearer
16241 Shelley Lynae Riach	26677 Melanie Starry Salvatore	04348 Craig A Shelton
10275 Gregory Allen Ribich	26454 Dilshod Khabibullaev Samigov	03924 Lawrence Paul Shomion
07525 Mary Elizabeth Richard	07077 Joseph San	06604 Eugene George Shomshak Jr
06367 Steven Clay Rider	13208 Roger D Sandeen	23083 Joshua Aaron Shropa
21819 Daniel S Ridler	23328 Major Michael Sandin	02687 Arne Simengaard
19650 Kathryn Ann Riley	07366 David Daniel Sandquist	07377 Scott Donald Sinjem
25141 Travis Michael Riley	02812 Nadine I Sanville	02588 Michael Edward Sipe
06142 Robert Mark Ringstad	26678 John N Satelmajer	22826 Christina M Sjahli
21191 Joseph Andrew Risse	19225 Jeffrey Scott Savage	12647 Dean Dayton Sjostrom
14108 Kathryn Bea Ritchart	17129 Gregory Lee Saylor	04991 Howard E Slagter
27354 Peter Thomas Ritchie	05865 Sandra Lee Schaefer	25740 Brenton S Smith
15960 Carrie Lynn Robinson	20166 Michael Wade Schauer	27143 Timothy Kenneth Smith
16986 MaryAnn Carol Robinson	05866 Nancy Ellen Schendel	08641 Mark Andrew Sorensen
04153 Lois M Rockney	20693 Wayne Dennis Scheuermann	09500 Damone Dean Sorensen
17717 Jeffrey Robert Roehl	05868 James Patrick Schleper	26164 Laura Melissa Souba
04171 Henry James Roemer	19904 Monte Daniel Schmaltz	18383 Andrew Joseph Soucheray
04760 Alan John Roers	16746 Michael L Schmickle	03468 Dennis Michael Speiser
18354 Randi C Roller	13446 Corey Lee Schmid	12363 Gary Richard St Vincent
10892 Russell Steven Rommes		12299 Eric Jon Stack
03247 Philip W Rootes		
16242 Karla Anne Rootness		

MP: To Approve and Adopt Committee recommendations.

- 4) EXECUTIVE COMMITTEE REPORT (Gregory S. Steiner, Board Chair)
 - A) Strategic Planning Implementation – Discussed in December.
 - B) Committee assignments made in December
 - C) Reminder that January meeting of Executive Committee was moved to February 4, following the Complaint Committee meeting. Potential Rules changes will be part of the agenda.

- 5) EXECUTIVE DIRECTOR'S REPORT (Doreen Frost, Executive Director)
 - A) Budget and Revenue Reports – Discussed.
 - B) A "final notice" regarding the expired status of their license was mailed to 1809 individuals on January 12, 2016.
 - C) Call for Newsletter Articles – Discussed.

- 6) EXAMINATION & CREDENTIALING COMMITTEE MEETING REPORT
(Kate Mooney reported)
 - A) Approved the applications of 49 Minnesota candidates, three transfer candidates, and seven reciprocal candidates.

MP: To Approve and Adopt Committee recommendations.

- 7) CONTINUING PROFESSIONAL EDUCATION COMMITTEE REPORT
(Michael Vekich reported)
 - A) Approved three petitions for waiver from Board of Accountancy Rules.
 - B) Denied 16 petitions for waiver from Board of Accountancy Rules.

MP: To Approve and Adopt Committee recommendations.

- 8) FIRM CREDENTIALING COMMITTEE REPORT (Sharon Jensen reported)
 - A) Approved three Minnesota firm permits.
 - B) Approved one foreign firm permit.
 - C) Accepted 33 peer review reports with a pass rating
 - D) Two peer reports with other ratings were accepted; one was referred to staff for follow up; two extensions were granted.
 - E) Three peer review cycle change requests were granted.


MP: To Approve and Adopt Committee recommendations.

- 9) UNFINISHED BUSINESS
 - A) None

- 10) NEW BUSINESS
 - A) NASBA Western Regional Meeting, June 22-24, 2016.
MSP: To authorize up to four Board members, the Executive Director, and the Communications Specialist to attend.
 - B) New Licenses Report
MSP: To approve New Licenses Report.
 - C) NASBA 2015 Q4 Candidate Concerns Report – Discussed.
 - D) NASBA 2015 Q4 Exam Performance Summary – Discussed.
(ATTACH. 10D)

11) PUBLIC COMMENT
A) None

12) ADJOURNED: 9:55 a.m. Next meeting is Tuesday, March 22, 2016.



Sharon Jensen, Vice Chair