



THE MINNESOTA BOARD OF ACCOUNTANCY

BOARD MEMORANDUM

December 30, 2015

TO: All Board Members
Christopher Kaisershot, Assistant Attorney General

FROM: Gregory S. Steiner, CPA, Board Chair

SUBJECT: **DECEMBER 30, 2015, BOARD MEETING MINUTES**
10:00 AM
GOLDEN RULE BUILDING, Suite 295 (2nd floor)

The Board held its regularly scheduled meeting on the above-mentioned date, time and location.

- 1) CALL TO ORDER
Attendance:
Gregory S. Steiner, CPA, Board Chair
Sharon A. Jensen, CPA
Thomas A. Lydon, CPA
Kathleen K. Mooney, CPA
Charles Selcer, CPA
Mark A. Sellner, CPA (Absent)
Scott Van Binsbergen, Public Member (Absent)
Michael M. Vekich, CPA
Alan J. Wilensky, Public Member (Absent)

OTHERS:
Doreen Frost, Executive Director
Sara Datko, Complaint Specialist
Kay Weiss, Communications Specialist

GUESTS:
Betsy Adrian, Minnesota Society of Certified Public Accountants (MNCPA)

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- 2) APPROVAL OF THE OCTOBER 23, 2015, BOARD MEETING MINUTES
 - A) **MSP: to approve the October 23, 2015 meeting minutes.**

- 3) COMPLAINT COMMITTEE REPORT (Michael Vekich, Committee Chair)
The Complaint Committee requests a closed session to deal with disciplinary matters.
 - A) **MSP: To close session to address enforcement actions under Minnesota Statutes 214 (2014).**
 - B) **MSP: To reopen the meeting.** The Board issued the following Orders:
 - 1) In the Matter of Daniel Bohacek, the Board issued a Stipulation and Consent Order and Order to Reinstate.
 - 2) In the Matter of Michael Adetayo Olabisi, the Board issued a Stipulation and Consent Order and Order to Reinstate.
 - 3) In the Matter of Robert Burton Wagstaff, the Board issued a Stipulation and Consent Order and Order to Reinstate.
 - 4) In the Matter of Babcock Langbein CPA, the Board issued a Stipulation and Consent Order.
 - 5) In the Matter of Kirk J. Swanson, CPA, the Board issued a Stipulation and Consent Order.
 - 6) In the Matter of DuWayne L. Schibilla, CPA, the Board issued a Stipulation and Consent Order.
 - 7) In the Matters of Robert Nello Rampi and Robert Rampi, Ltd., the Board issued a Stipulation and Consent Order.
 - 8) In the Matter of Kenneth Frank Harycki, the Board issued a Stipulation and Consent Order.

MP: To Approve and Adopt Committee recommendations.

- 4) EXECUTIVE COMMITTEE REPORT (Gregory S. Steiner, Board Chair)
 - A) Strategic Planning Implementation – Discussed.
 - B) Renewals – Discussed.

- 5) EXECUTIVE DIRECTOR'S REPORT (Doreen Frost, Executive Director)
 - A) Budget and Revenue Reports – Discussed.
 - B) Open appointments – Discussed.
 - C) Renewal Statistics – Discussed.
 - D) MAPA Presentation on 11/24/2015 – Discussed.
 - E) Workplace Safety Management Report (FYI only)
 - F) MN.IT services – Discussed.
 - G) Future Rule Package – Discussed.

- 6) EXAMINATION & CREDENTIALING COMMITTEE MEETING REPORT (Kate Mooney, Committee Chair)
 - A) Approved the applications of 96 Minnesota candidates, 11 transfer candidates, 11 reciprocal candidates.
 - B) One waiver request was reviewed and denied.

MP: To Approve and Adopt Committee recommendations.

- 7) CONTINUING PROFESSIONAL EDUCATION COMMITTEE REPORT
(Mark Sellner, Committee Chair)
- A) Approved six petition for waiver from Board of Accountancy Rules.
 - B) Denied 50 petitions for waiver from Board of Accountancy Rules.
 - C) Two CPE questions/requests were discussed.
 - D) The State Auditor passed peer review. They can continue to sponsor CPE for the next three years.

MP: To Approve and Adopt Committee recommendations.

- 8) FIRM CREDENTIALING COMMITTEE REPORT (Mark Sellner, Committee Chair)
- A) Approved ten Minnesota firm permits.
 - B) Approved two foreign firm permits.
 - C) Reviewed nine firm name change requests; 7 were approved.
 - D) One DBA was approved.
 - E) Accepted 58 quality review reports; five were referred to staff for followup; one extension was granted.
 - F) A letter from MNCPA outlining their peer reporting work was received.

MP: To Approve and Adopt Committee recommendations.

- 9) UNFINISHED BUSINESS
- A)

10) NEW BUSINESS

- A) NASBA Executive Directors and Board Staff Annual Meeting, March 15-17, 2016.

MSP: To authorize the Executive Director to attend.

- B) Resolution Adopting Rule Package R-04313.

MSP: To authorize signature of Order Adopting Rules.

- C) NASBA Regional Directors' Focus Questions and Exposure Draft. Board members to get responses ASAP to Executive Director for submission to Regional Director.

- D) Authorization to Begin Rulemaking. Potential Rule changes for consideration and rulemaking process discussed.

MSP: To authorize Request for Comments on proposed rules changes.

- E) Greg Steiner presented a report on NASBA Annual Meeting.

- F) Obsolete Rules Report – Discussed.

- G) New Licenses Report (FYI Only)

- H) Outgoing Board members Tom Lydon and Kate Mooney were recognized.

- I) Election of Board officers.

Nominations for 2016 Executive Committee were:

- Gregory Steiner for Chair
- Sharon Jensen for Vice Chair
- Mark Sellner and Michael Vekich for Secretary/Treasurer

Election:

- Gregory Steiner was elected Chair by acclimation.
- Sharon Jensen was elected Vice Chair by acclimation.

- Michael Vekich was voted in as Secretary/Treasurer.

11) PUBLIC COMMENT
A) None

12) ADJOURNED: 11:45 a.m. Next meeting is Friday, January 29, 2016.



Michael Vekich, Secretary/Treasurer