

THE MINNESOTA BOARD OF ACCOUNTANCY

BOARD MEMORANDUM

January 17, 2014

TO: All Board Members
Christopher Kaisershot, Assistant Attorney General

FROM: Robert P. Saunders, CPA, Board Chair

SUBJECT: **January 17, 2014, AMENDED BOARD MEETING MINUTES**
GOLDEN RULE BUILDING, Suite LL35 (Basement Level)
9:20 AM

The Board held its regularly scheduled monthly meeting on the above-mentioned date, time and location.

1) CALL TO ORDER

Robert Saunders, CPA, Board Chair
Kristine S. Eustice, Public Member
Sharon Jensen, CPA
Thomas Lydon, CPA (**ABSENT**)
Kathleen Mooney, CPA
Mark Sellner, CPA
Gregory Steiner, CPA
Scott Van Binsbergen, Public Member (**ABSENT**)
Michael M. Vekich, CPA (**ABSENT**)

OTHERS:

Doreen Frost, Executive Director
Christopher Kaisershot, Assistant Attorney General
Bev Carey, Investigator
Kufre Eyoh, Complaint Specialist
Laurie Nistl, Board Staff
Andrea Barker, Board Staff

GUESTS:

Geno Fragnito, Minnesota Society of Certified Public Accountants
Betsy Adrian, Minnesota Society of Certified Public Accountants
Nick de Julio, Minnesota Association of Public Accountants
Eric Ewald, Minnesota Association of Public Accountants

- 2) APPROVAL OF THE DECEMBER 9, 2013 BOARD MEETING MINUTES
A) **MSP: to approve the December 9, 2013 meeting minutes.**

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- 3) EXECUTIVE COMMITTEE REPORT (Robert P. Saunders, Board Chair)
 - A) Included in Executive Director's Report, see below.

- 4) EXECUTIVE DIRECTOR'S REPORT (Doreen Frost, Executive Director)
 - A) Budget and Revenue Reports – discussion included the collected receipts of credit card clearing in the Revenue Report. The Board took action to reduce the on-line credit card renewal cost from \$2.50 in past years to \$2.00 starting with this renewal period.
 - B) The Board of Accountancy webpage is being redesigned and will be up soon.
 - C) The first meeting on strategic planning will be held January 23, 2014 with Minnesota Management and Budget.
 - D) A new staff person for the Board of AELSLAGID will be starting next week, this is an interagency agreement position and some of the work done will be paid under the interagency agreement with the Board of Accountancy.
 - E) 2014 Renewal Statistics: As of January 16, 2014, 688 individuals and 188 firms have not yet renewed. Reminders will be sent out shortly.

- 5) EXAMINATION & CREDENTIALING COMMITTEE MEETING REPORT (Kathleen K. Mooney, Committee Chair)
 - A) Approved applications of forty-two Minnesota candidates, five transfer candidates, and six reciprocal candidates. Approved two petitions for waiver and denied three petitions for waiver.
MP: To Approve and Adopt Committee recommendations.

- 6) CONTINUING PROFESSIONAL EDUCATION COMMITTEE REPORT (Kristine Eustice, Committee Chair)
 - A) Approved one petition for waiver and denied seven petitions for waiver from Board of Accountancy Rules.
MP: To Approve and Adopt Committee report and recommendations.

- 7) LEGISLATIVE AND RULES COMMITTEE REPORT (Sharon Jensen reported)
 - A) Potential changes to Statutes and Rules were discussed. See New Business (below) for action taken on Rule language.
MSP: To Approve and Adopt the report of the Committee.

- 8) FIRM CREDENTIALING COMMITTEE REPORT (Mark Sellner, Committee Chair)
 - A) Approved ten Minnesota firm permits and five firm name changes. Approved forty-three quality review reports with a pass rating. Two quality review reports with other ratings were approved and eight are being held for completion of RAB requirements. Accepted three quality review reports from prior follow up
MP: To Approve and Adopt Committee recommendations.

- 9) QUALITY REVIEW OVERSIGHT COMMITTEE REPORT (Mark Sellner, Committee Chair)
 - A) The Quality Review Oversight Committee report is being prepared. There will be a couple of vacancies on the committee soon including at the chair level. Looking for interested qualified individuals.

- 10) UNFINISHED BUSINESS
 - A) None

11) NEW BUSINESS

- A) New Licenses Report – Discussed.
 - B) NASBA Regional Directors’ Focus Questions – discussed
 - C) Rules Update – discussed. Actions taken by the Board on the Rule language were as follows:
 - 1) **Part 1105.4000** ~~K. The application for a firm permit or renewal of a firm permit shall include a copy of the firm’s letterhead.~~
MSP: To remove the new requirement from the proposed language.
 - 2) **Part 1105.2500** A. Applications for initial certificates and for renewal of certificates pursuant to the act must be made on a form provided by the board and, in the case of applications for renewal, must be filed no later than the expiration date set by the act or this chapter. Applications are not considered filed until the board receives both the fully completed application, the applicable fee prescribed in Minnesota Statutes, section 326A.04, and the following supporting documentation: ...
MSP: To modify the proposed language.
 - 3) **Part 1105.6300** A CPA firm name may not be used unless such name has been registered with and approved by the board. A CPA firm name is misleading within the meaning of Minnesota Statutes, section 326A.10, paragraph (h), if, among other things, the CPA firm name:
 - A. Contains any representation that would be likely to cause a reasonable person to misunderstand or be confused about the legal form of the firm, or about who the owners or members of the firm are, such as a reference to a type of organization or abbreviation thereof which does not accurately reflect the form under which the firm is organized. For example:
 - (5) Includes the terms “& Company”, “company”, “& Associate”, “associates”, or “Group”, or abbreviations thereof, or similar names implying more than one employed licensee in the firm, but the firm does not include, in addition to the named licensee, ~~partner, shareholder, owner, or member~~, at least one other unnamed licensee involved full time in the practice ~~partner, shareholder, owner, member, or staff employee~~;**MSP: To modify the proposed language.**
 - 4) Resolution Adopting Rules - discussed
MSP: To authorize approval of the Resolution Adopting Rules.
- D) NASBA Annual Conference for Executive Directors, March 3-6, 2014, in Savanna, GA. Authorize attendance of Executive Director.
MSP: To authorize the Executive Director to attend.
- E) Presentation of a plaque to former Board Chair, Kate Mooney.

12) PUBLIC COMMENT

- A) None.

13) COMPLAINT COMMITTEE REPORT (Robert Saunders, Committee Chair)

The Complaint Committee requests a closed session to deal with disciplinary matters.

- A) **MSP: to close session to address enforcement actions under Minnesota Statutes 214 (2012).**
- B) **MSP: to reopen the meeting.** The Board issued the following Orders:

1. In the Matter of James Carlyle Madsen, CPA; Firm Permit No. 09440, the Board issued a Stipulation and Consent Order.
2. In the Matter of Raylin Marie Patterson; Certificate No. 12145, the Board issued a Stipulation and Consent Order with Order to Reinstate.

Pursuant to Minnesota Statutes 326A.04, subdivision 11 (2012), the CPA certificates of persons who have failed to renew their certificates for a period of more than two years shall be automatically revoked. IT IS HEREBY ORDERED that Respondents' CPA certificates in the State of Minnesota are automatically REVOKED pursuant to Minnesota Statutes 326A.04, subdivision 11 (2012).

Deeann Mary Adams, Certificate # 17327
Nicole Marie Blanchard, Certificate # 25646
Michael Alan Dalton, Certificate # 26355
Jordan David Fredkove, Certificate # 26364
Michael Eugene Graves, Certificate # 26365
Rachel Kathleen Greely, Certificate # 26556
Kellie Darlaine Groon, Certificate # 21469
William Edward Irrgang, Certificate # 03213
Rhonda Rae Isaacson, Certificate # 18690
Glaydon Paul Iverson, Certificate # 07257
Timothy Patrick Jacobs, Certificate # 17605
Michael Allen Jacoby, Certificate # 15700
Susan Jean Jaeger, Certificate # 16110
Shehab MH Jafari, Certificate # 25293
Edward Roger Janzig, Certificate # 21760
Thomas Francis Jasper, Certificate # 17932
David B. Jenkins, Certificate # 07499
Karen Elaine Johnsen, Certificate # 24516
Donald Raymond Johnson, Certificate # 03621
Keir Ian Johnson, Certificate # 17934
Michael Edward Johnson, Certificate # 26637
Nancy A. Johnson, Certificate # 18125
Pamela Kaye Johnson, Certificate # 11378
Michelle Anne Johnston, Certificate # 06351
Angela Marie Jones, Certificate # 25967
Tessa Marie Jones, Certificate # 20408
Robert Anthony Jozwiak, Certificate # 22306
Daniel Alfred Juntunen, Certificate # 18571
Katherine M. Kaczmarek, Certificate # 26564
Adrian Owen Kadue, Certificate # 22014
Bruce A. Kaihoi, Certificate # 12138
Kristin Elvera Kaiser, Certificate # 24157
Kermit Lars Kalleberg, Certificate # C1066
Steven Elliot Katz, Certificate # 12143
Christopher Andrew Kausch, Certificate # 18714
Bruce D. Keller, Certificate # 13972
Stephen John Kempainen, Certificate # 11038
Mark Raymond Kennedy, Certificate # 06328
David Douglas Kent, Certificate # 11770
Duane J. Kerin, Certificate # C1800


Edward J. Kernan, Certificate # 21829
David J. Kisch, Certificate # 18444
Ernest Theodore Klinger, Certificate # C1530
Gregory John Klingler, Certificate # 15724
Maurice William Klingsporn, Certificate # 03993
Gretchen Lissette Koehn, Certificate # 08023
Gary Glenn Korby, Certificate # 10651
Steven Farrell Kraemer, Certificate # 05770
Larry V. Kroll, Certificate # 04957
Luebbert Willm Kruizenga, Certificate # 20007
Scott G. Krusemark, Certificate # 19163
Stephen Christopher Kubes, Certificate # 21143
Deborah Elizabeth Auth Kuehner, Certificate # 15930
Lisa Marie Kunz, Certificate # 14321
Soo Hyon Kwon, Certificate # 25123
Kenneth Francis Landherr, Certificate # 14537
Brandynn Young Landroche, Certificate # 23237
Jane Alice Landry, Certificate # 14151
Bruce Jeffrey Langer, Certificate # 16548
Gwenn Lynette Larson, Certificate # 14155
Sheryl Ann Larson, Certificate # 19185
Thomas Edward Larson, Certificate # 04213
Megan R. Lausten, Certificate # 26378
Douglas James Law, Certificate #
Mui Lee, Certificate # 18752
Rachele Marie Lehr, Certificate # 20804
Dennis Lesmeister, Certificate # 03479
Alvin Eugene Lewis, Certificate # 06080
Randy John Lewis, Certificate # 19465
Jerry Robert Licari, Certificate # 02324
Lori Ann Licht, Certificate # 05745
Peng Lin, Certificate # 18298
Andrea Kay Ling, Certificate # 09110
Tracey Elaine Litfin, Certificate # 16166
Nancy L. Litwinski, Certificate # 22172
Douglas Allen Livdahl, Certificate # 05121
David Russell Lloyd, Certificate # 25258
Julie Ann Lovin, Certificate # 10680
Marcia Beth Lowry, Certificate # 22642
Gerald L. Lucke, Certificate # 03571
Michael G. Lutze, Certificate # 22028
John Joseph Lynch, Certificate # 14946
Kathleen Alice Madryga, Certificate # 17649
Donald L. Malm, Certificate # 21609
David Gregory Manzavrakos, Certificate # 25727
Daniel Bert Marcotte, Certificate # 08774
Gottlieb John Marmet, Certificate # 05133
Richard Neven Martin, Certificate # 06095
Wendy K. Mateega, Certificate # 22818
Robert Paul Matheson, Certificate # 02681
Alan Wayne Matthias, Certificate # C1343

Christopher L. Mattke, Certificate # 24198
Roger John Maulik, Certificate # 02281
Richard James McClellan, Certificate # 05095
Jonathan Winfield McCorkell, Certificate # 17654
James Phillip McCormick, Certificate # 11607
Scott Michael McFadden, Certificate # 19476
Ekaterina McGregor, Certificate # 21160
Jodi Marie McKee, Certificate # 16813
Carolynn Alice Meeker, Certificate # 23765
Sheri Alane Merklings, Certificate # 15769
Holly L. Meyer, Certificate # 19092
Sherry Bernice Meyer, Certificate # 15323
Gabrielle Emily Meyertholen, Certificate # 19184
Laurie Beth Mikkonen, Certificate # 17302
Rebecca Jane Milless, Certificate # 07917
Samuel R. Milner, Certificate # 23914
Marvin Kenneth Mirsky, Certificate # 02109
Laura Ann Mische, Certificate # 14822
Delmar Ray Mohler, Certificate # 06099
Andrew E. Mohr, Certificate # 26075
Henry Eigen Moller, Certificate # 02571
Jon T. Monacelli, Certificate # 18897
James Lee Morris, Certificate # 23168
Kevin John Mortezaei, Certificate # 25776
Ntchanang Mpafe, Certificate # 24603
Patricia Lyn Muir, Certificate # 06642
Brian James Mulrooney, Certificate # 26661
Christopher John Murphy, Certificate # 12204
Thomas Martin Murray, Certificate # 17316
Heidi Tabor Myers, Certificate # 24719
Jan Perry Nagel, Certificate # 05348
Carman Ann Nelson, Certificate # 24928
Daniel Allen Nelson, Certificate # 21772
Karen Lynn Nelson, Certificate # 15507
Shelley Lynn Nelson, Certificate # 22091
Todd James Nelson, Certificate # 09827
Gary Gene Ness, Certificate # 04756
Kathryn Leigh Nevens, Certificate # 24088
Rick John Noel, Certificate # 15103
Nicholas John Novak, Certificate # 22989
Norman Karl Nystrom, Certificate # 09468
Linda Lois O'Connell, Certificate # 13885
Agnes D. O'Connor, Certificate # 11463
Geoffrey Peter O'Connor, Certificate # 06250
Richard James Olds, Certificate # 11454
Marjean Renae Olsen, Certificate # 22131
Candida Ann Olson, Certificate # 18000
Peter Benjamin Olson, Certificate # 03456
Baris Oran, Certificate # 24745
Joel B. Oraw, Certificate # 25028
Jodie Marie Ostergren, Certificate # 24089

Scott A. Osterman, Certificate # 25947
Eric P. Ostmo, Certificate # 24550
Julia Ann Langer Ozenberger, Certificate # 19306
Scott William Paintner, Certificate # 21005
Toni Tong Palmstein, Certificate # 24861
Janki P. Parikh, Certificate # 24742
Tiana Lee Parpart, Certificate # 24551
Mary Jo Pearson, Certificate # 16217
Sigfred Wilbur Peck, Certificate # 04545
Dustin Alan Pederson, Certificate # 25138
Michael John Pelzel, Certificate # 20748
Michael Ross Peterzen, Certificate # 26235
Kirk Courtney Phillips, Certificate # 13421
Joel Edwin Pike, Certificate # 13823
Randolph J. Pladson, Certificate # 04432
Brian Bruce Plath, Certificate # 25649
Kristen June Poore, Certificate # 22177
Phyllis Diane Posner, Certificate # 06369
Dennis Lawrence Power, Certificate # 18449
Brandon Robert Pratt, Certificate # 24779
Jason Steven Price, Certificate # 22994
Nataly Beverly Pugachevsky, Certificate # 17702

14) ADJOURNED: 10:05 a.m.

Next meeting is February 21, 2014.



Sharon A. Jensen, CPA
Secretary/Treasurer