

THE MINNESOTA BOARD OF ACCOUNTANCY

BOARD MEMORANDUM

July 15, 2013

TO: All Board Members
Christopher Kaisershot, Assistant Attorney General

FROM: Kathleen K. Mooney, CPA, Board Chair

SUBJECT: **JULY 15, 2013, BOARD MEETING MINUTES**
GOLDEN RULE BUILDING, Suite 295 (2nd floor)
9:12 AM

The Board held its regularly scheduled monthly meeting on the above-mentioned date, time and location.

1) CALL TO ORDER

Kathleen Mooney, CPA, Board Chair
Kristine S. Eustice, Public Member,
Sharon Jensen, CPA (**ABSENT**)
Thomas Lydon, CPA
Robert Saunders, CPA
Mark Sellner, CPA
Gregory Steiner, CPA
Scott Van Binsbergen, Public Member (**ABSENT**)
Michael M. Vekich, CPA

OTHERS:

Christopher Kaisershot, Assistant Attorney General
Doreen Frost, Executive Director
Bev Carey, Investigator
Laurie Nistl, Board Staff
David Knutson, Student Worker
Logan Frost, Student Worker

GUESTS:

Carl Peterson, CPA, Minnesota Society of CPAs
Eric Ewald, Executive Director, Minnesota Association of Public Accountants

2) APPROVAL OF THE MAY 13, 2013 BOARD MEETING MINUTES
A) **MSP: to Approve the May 13, 2013 meeting minutes.**

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3) COMPLAINT COMMITTEE REPORT (Robert Saunders, Committee Chair)
The Complaint Committee requests a closed session to deal with disciplinary matters.

A) **MSP: to close session to address enforcement action under Minnesota Statutes 214 (2012).**

B) **MSP: to reopen the meeting.** The Board issued the following Orders:

Pursuant to Minnesota Statutes 326A.04, subdivision 11 (2012), the CPA certificates of persons who have failed to renew their certificates for a period of more than two years shall be automatically revoked. IT IS HEREBY ORDERED that Respondents' CPA certificates in the State of Minnesota are automatically REVOKED pursuant to Minnesota Statutes 326A.04, subdivision 11 (2012).

Andries, Brandon D
Faridi, Salman Zafar
Hayes, Molly Margaret
Kasel, Angela Marie
Knowlton, Gary Brent
Laneville, WilliamDennis
McDonald, Sean Patrick
Muskatevc, Laura Elizabeth
Nyberg, Wayne Lee
Patel, Nikita Krupesh
Quinn, Sara Ann
Rech, Paul Johnson
Reishus, Jennifer L
Richter, Casey Lynn
Rolle, Richard
Rosebrock, Roland Raymond
Rosich, Anthony Michael
Rothausen, Carl Frederick
Scharpen, Elaine Marion
Schlemme, Amanda C
Schmidt, Philip
Schreiber, Steven
Sha, Qian
Shannon, Courtney Marie
Shen, Sisi
Simma, Zachary Asher
Skwira, Michael John
Small, Jasmine W
Smits, Fred Harley
Sud, Akash
Svetc, Edward Dean
Teut, Deane D

Vorachek, Nicole M
Walter, Kay Marie
Warren, Jennifer White
Webber, Nancy Bernadette
Wegner, Erich Christian
White, Christopher Avery
Wood, Nadezhda V
Wrabetz, Brian Edward
Wurth, Jacob Joseph

The Board currently has 101 open complaint files.

- 4) EXECUTIVE COMMITTEE REPORT (Kathleen Mooney, Board Chair)
 - A) Discussion included Continuing Education audit, legislative changes, and peer reviews.

- 5) EXECUTIVE DIRECTOR'S REPORT (Doreen Frost, Executive Director)
 - A) Budget Report FY 2013 - Discussed.
 - B) Budget Report FY 2014 – Discussed.
 - C) Staffing changes updated – new position was posted, now reviewing resumes.
 - D) Communication Plan Regarding Legislative Changes - Discussed.
 - E) BOA web page updated – Discussed.
 - F) Report on NASBA Regional Meeting attendance.
 - G) Accountancy Licensing Database (ALD): Modification of Database – Discussed. Discussion will continue at the next Board meeting.

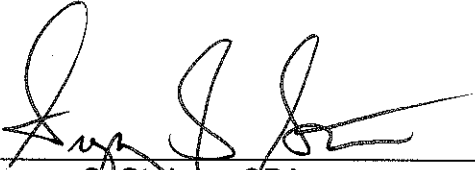
- 6) EXAMINATION & CREDENTIALING COMMITTEE MEETING REPORT (Thomas Lydon)
 - A) Approved seventy-one Minnesota candidates, six transfer candidates, and seventeen reciprocal candidates. Two petitions for waiver were denied.
MP: To Approve and Adopt Committee recommendations.

- 7) CONTINUING PROFESSIONAL EDUCATION COMMITTEE REPORT (Kristine Eustice, Committee Chair)
 - A) Approved two petitions for waiver from Board of Accountancy Rules. Denied twelve petitions for waiver from Board of Accountancy Rules.
 - B) Discussion of the 2013-2014 Annual CPE Business Procedures and Policy Report and CPE transcript e-mail.
 - C) **MP: To Approve and Adopt Committee report and recommendations.**

- 8) LEGISLATIVE AND RULES COMMITTEE REPORT (Michael M. Vekich, Committee Chair)
 - A) Proposed Rule language – discussed.
MSP: To move forward with the Rule change package and include the following change: Page 20, delete both proposed options for part E.

- 9) FIRM CREDENTIALING COMMITTEE REPORT (Mark Sellner, Committee Chair)
- A) Approved two Minnesota firm permits, four foreign firm permits, one RAP firm permit approved, one firm name change approved and twelve reviewer's reports accepted.
MP: To Approve and Adopt Committee recommendations.
- 10) QUALITY REVIEW OVERSIGHT COMMITTEE REPORT (Mark Sellner, Committee Chair)
- A) Report on attendance at the NASBA Peer Review Oversight Committee last week by Mark Sellner.
MP: To approve and Adopt the Committee report
- 11) UNFINISHED BUSINESS
- A) None
- 12) NEW BUSINESS
- A) New Licenses Report – Discussed.
B) DHS: State License Data Relative to 2013 Legislative changes – Discussed.
C) NASBA Regional Meeting Reports by Kate Mooney and Doreen Frost.
D) ALD: Modification of Database – discussion completed in the Executive Director's Report
E) NASBA Press Release – FYI item.
- 13) ADJOURNED: 10:20 a.m.

Next meeting is **August 9, 2013.**



Gregory S. Steiner, CPA
Secretary/Treasurer